



Institutional Review Board

Minutes

Date 11/12/2014 Start Time 12:00 PM Adjournment Time 12:35 PM Location Library 640
 Type of Meeting ☒ Regular ☐ Special

CHAIR	Gregory W Smith
SECRETARY	Melissa V Melancon
ATTENDEES	Scott Baggarly, Kris Bista, LaWanna Bell, Greg Smith, Matthew Talbert, Carl Thameling, Ken Clow, Grace Houston, Melissa Melancon
ABSENT (EXCUSED)	John Sutherlin, Debra Craighead

Agenda

GENERAL ANNOUNCEMENTS		
Welcome		
Next meeting is scheduled for noon on Wednesday December 3, 2014 in Library 640		
DISCUSSION TOPICS		
<p>I. Proposal Review</p> <p>A. Dr. Dorothy Schween - "The Impact of Value Added Measures on Inclusion Teacher Attitudes and Feelings toward Students with Disabilities"</p> <p>Comments: Request for extension. Motion to approve extension by Carl Thameling, seconded by Dr Houton. Motion Approved by committee.</p> <p>B. Dr. Wendel Ray -"Using Grounded Theory of Co-Participatory Curricular Development for Sex Offender Treatment"</p> <p>Comments: Needs beginning interview questions and informed consent document. Needs to add purpose, risks and benefits. Debriefing form needs contact information. Committee agreed to return the proposal to Principal Investigator for additions</p> <p>C. Dr. Robert Hanser "Team Up"</p> <p>Comments: Needs permission letter from Seeker Springs for use of their data. Returned to PI for additonal information. Will follow up via email.</p> <p>Ms Gilbert Bell asked that the committee not accept proposals in which some of the investigators have not completed training. Committee decided to review the current proposal submission policy and consider a revision that requires investigators to complete CITI training prior to submitting proposals.</p> <p>Meeting Adjourned at 12:35 PM</p>		
CONCLUSIONS		
Committee will review submission policy at next meeting.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE